

Central Falls School District Building Committee

November 15, 2011

Minutes of the Meeting

A meeting of the Central Falls Schools Building Committee was held on Tuesday, November 15, 2011, in the Central Falls High School Library.

At 1:01 PM, Frances Gallo, Superintendent of Central Falls Schools, called the meeting to order.

Committee Members:

Frances Gallo P Other attendees present were:

Giovanna Venditti P Jim Smith

Kathy Gaouette P Ed Lupinek

Marie Twohey P

Lynda Dykeman P Mario Papitto

Joe Nield P John Garvey

Todd Olbrych P

Ed Vandette P

Sonia Rodrigues A

Anna Cano-Morales A

The minutes of the meetings of the previous meeting were reviewed. Motion to approve made by Mr. Olbrych seconded by, Mr. Vandette. (8 approved, 0 opposed)

Mr. Lupinek reported the near final close out of Project I. By the time of this morning's construction meeting, it was announced that the technical training was completed. The completion date of Project I is now the 29th of November. Final invoices, etc. will be completed along with all sign-offs. Pictures of NECHPS a disc of close out documents will be delivered next week. City inspectors completed their sign-offs.

Project II is moving forward. Units are on the roof. Gas piping did not meet code. These need to be replaced; so, the committee can expect a change order to that effect. Half of the thermostats have been completed. Power has been run to the roof. The unit ventilators are now due to be delivered on December 7th. Hopefully, all work will be completed by January 2nd.

The update of the Feinstein building brought no surprises. The cost for wood shoring far outweighed the cost of aluminum shoring. This committee reaffirmed the earlier vote to approve the aluminum shoring pending the attorney opinion. The attorney letter confirming the emergency nature of the Feinstein situation was shared.

Budget Update was shared by Ms. Venditti. Remaining funds total \$390,346.69

Bills:

\$338,949.90 for roof top units from Iron Construction

A motion to approve payment of the bill was made by Ms. Twohey, seconded by Mr. Vandette. Motion carried. (8,0)

The committee discussed the NECHPS policy requirements. Policy and Operations Prerequisites were discussed one by one. Existing policies were shared.

PO P1 – We believe the properly convened Building Committee conforms to this requirement. The By-Laws and appointments were approved by the Trustees at their August 2010 meeting.

PO P2 – The district has a building use policy that allows for the easy flow of scheduling the school buildings with all outside agencies; there has not been any issue with the use of these buildings. The committee believes we satisfy this requirement.

PO P3- Tools for Schools requires a designated person overseeing the ongoing EPA issues. We believe the Director of Buildings, Grounds, and Transportation meets the requirements of this role though we are seeking advice from RIDE about this.

PO P4 – The district does not have a document or a protocol to meet this requirement. A master plan must be created during the

implementation of Project II and must include the training and design plan for regular maintenance of new equipment, the documented training and ongoing minutes of safety committee meetings should qualify; and the maintenance schedule of the smoke and heat detectors. Members of the committee agreed to seek examples of policies or protocols that fulfill this requirement and will share them at the next meeting.

PO P5 – The district established the Energy Star policy in 2009.

PO P6 – The no idling policy was in place in 2007. It was updated on October 13, 2009. The committee will review and make suggested changes if necessary.

PO P7- The district has maintained a refrigerant policy since October 2009.

PO P8- The committee believes this requirement is not applicable to our situation. Once again we will seek clarification from RIDE.

A motion to adjourn was made by Ms. Venditti, seconded by Mr. Nield. The motion was unanimously approved. (8,0)

Meeting adjourned at 1:34 PM. The next meeting: 1 PM, CFHS, November 29, 2011